

ICNS Board Meeting Agenda

February 6, 2020

Meeting called to order at: 7:09 pm

Members present: Donna Schwartz, Evelyn Le, Ashley Sarmiento, Nicole Best, Christine Hwang, Brooke Tawana, Tiana Teixeira, Salome Carrigan, Wende Hernandez, Sarah Duke, Margaret Valle, Jason Bardis, Shahranz Sadeghian, Elicia Ehlers

- Approval of Minutes from January - Brooke motions to approve, Nicole seconds, ayes have it, motion carries
- Reports from board members
- 1st VP – Ashley
 - February speaker - Roundtables with expert speakers (Ashley to email topics, 10-15 minute presentations)
 - March speaker – CERT training with Christine Tully
 - Teacher evaluation forms: To be distributed and complete at March general meeting. Discussion: What is it that we want from the survey? Focus on three main questions: 1) Are you satisfied with leadership at school? 2) How satisfied are you with the curriculum? How can the curriculum be improved? 3) How satisfied are you with your working day experience?
 - To request observers at next general meeting
 - By-Laws/standing rules committee - any proposed changes need to be presented at March meeting. Committee (3 members) to be called to review finances and streamline.
- 2nd VP – Sarah
 - Philanthropy- to focus efforts on supporting Amy and family, to make buckets of activities for Felix and Seraphine
 - Trenton S. 8 year old boy from Tustin has cancer and is need of platelets from men.
 - Trike-a-Thon update - new student to be added
 - Campout update - May 16th, date posted on ICNS calendar online
- Treasurer – Wende
 - Update on Fundraising totals - Superbowl fundraiser raised \$
 - Summer School: Weeks of June 15 and June 22nd
 - Teachers - Ms. Tanya and Sarah Duke
 - Tuition - to be increased \$10 next year
 - July 22nd at 9:30 a.m. - 10:30 a.m. (2-day), 11:00 a.m. - 12:00 p.m. (3-day)
Treasurer, Second VP and Membership must attend
 - W2's have been issued – Make SEP-IRA contributions once they are issued
 - Date in February to be set to meet with Nicole and Ev to work on preliminary budget

- Update on member late tuition - Wende to write a letter reminding family that ICNS is a tuition based school. ICNS will work with family on payment schedule as needed.
- Reimbursement request for community college class - Evelyn made a motion to approve request, Sarah seconds, ayes have it, motion carries.
- Secretary – Margaret
 - Circulate January meetings minutes during February general meeting
- Ways and Means – Brooke and Christina
 - Parent night out - Feb. 22nd
 - Game night - 14 sign ups so far (of 24 total spots)
 - Make-it-Plates for Mother’s Day gift
 - Trike-a-thon - to look into an online pledge website
- Membership – Tiana
 - Preview Day - Feb. 26th at 3:00 p.m.
 - To send reminder email to board to sign up for preview day snacks
- Newsletter – Salome
 - February Newsletter was amazing!
 - Last Newsletter
- OCCPPNS – Carey (not present)
 - Update sent in email
- Presidents- Ev and Nicole
 - New Board Members - Returning board members and potential positions: Wende (Treasurer), Ashley (1st VP), Sarah (Second VP), Margaret (Secretary), Christina (TBD)
 - Nominees to be announced at general meeting in March

Director – Donna

- Bushra’s surgery February 19th, birthday celebration to be February 10th at ICNS
 - To be out until after spring break
- Restaurant fundraiser to be held in March
- Continuing with QRIS
- Eating through the alphabet begins March 2nd
- Alumni fundraising event - Friday, March 13th 4:00 p.m. - 7:00 p.m. at ICNS
- Patty Nowicki to start Feb. 21st and will work Mondays and Fridays

Evelyn makes a motion to adjourn the meeting, Ashley seconds, motion carries.

Meeting adjourned at 8:23 p.m.