

Board Meeting Agenda
January 9, 2020

- I. Called to Order at 7:05 p.m.
 - II. Attendance: Donna, Evelyn, Ashley, Chelsea, Jennifer, Cassia, Carrie, Sarah, Christina, Brooke, Salome, Wende, Margaret
 - III. Ashley makes a motion to approve the November meeting minutes, Brooke seconds, motion carries.
-
- A. Cassia - Trike A Thon: Friday, March 20th, 2020 at 10:00 a.m. - 12:00 p.m. at Echo Run Park
 - Lunch - pizza from Costco, plus fruit and water
 - Donuts and pastries to be donated by families and sold as a fundraiser
 - Elicia to make ID tags for students
 - Cassia is interested in brainstorming new ways to fundraise (photos, donations, etc.)
 - Cassia and Alicia to create and send letter to parents

 - B. Evelyn - requested board to post their keychains on FB or Instagram and tag Juniper

 - C. 1st VP – Ashley
 - January 23: Kindergarten readiness - Tentatively Kimberly Farajian (TK teacher)
 - February or April: Topic - picky eating
 - April or February: Round table - parent experts to do mini talks (15 minutes each)
 - March: CERT Training with Christine Tully

 - D. 2nd VP – Sarah
 - Upcoming field trips - Firehouse (Tuesday, 1/14 and Wednesday, 1/15) Parents are welcome to join
 - Field trip ideas: Legoland, La Habra Children’s Museum, Corona Del Mar tide pools, Trader Joe’s, Costco
 - End of the year Marina Park Beach Day will be held Friday, April 22nd from 10:00 a.m. - 12:00 p.m.
 - Mid year tallies from schedulers to be posted on wall at ICNS and on website
 - Sarah to book camping trip at O’neill Regional Park (tentatively May 30 - 31st)
 - To add Trike-a-Thon on the general meeting agenda for March
 - Earth Day: Wednesday, April 22nd from 10:00 a.m. - 12:00 p.m.
 - Stacy to request plant donations

 - E. Treasurer – Wende
 - Update on fundraising totals: \$7,140.00 (includes See’s Candy + Holiday party)
 - Discussion of Preliminary Summer School tuition fees - specific dates and teachers to be confirmed
 - Fall fees - increase tuition by \$10/month and increase supply fee to \$100 (from \$75)
 - SEP-IRA contributions for teachers in February – Wende has amounts, will write check to Fidelity
 - Wende to meet with Ev and Nicole in February to work on preliminary budget
 - Late tuition - recurring late tuition will be addressed in an official letter, school will work with family to give options including using security deposit, payment plan, etc. Bylaws and standing rules will be reviewed. Ms. Donna to communicate student’s membership will be in jeopardy if tuition is not paid or payment plan is not agreed upon.

- Holiday party - lesson learned: auction items which did not receive bids, in the future, will be discounted and open to the entire school, only Treasurer to handle money received

F. Secretary – Margaret

- Will circulate November general meeting minutes at January meeting

G. Ways and Means – Christina and Brooke

- Jamba Juice Cards - \$10 each
- Super Bowl fundraiser - February 2nd, game starts at 3:30 p.m. guests may arrive early at 2:30 p.m.
- Poker Tournament - Jason and Kesheva to run, hosted by Johvan on February 22nd at 4:30 p.m.
- Birthday celebrations to be held at ICNS during class: Bushra (March 9th) and Donna (March 10th)
- Joint birthday dinner celebration fundraiser - will potentially be held at California Pizza Kitchen

H. Membership – Tiana

- Updates on new students - 2 day and 3 day class will be full in February
- ICNS preview day for family and friends – February 26th from 3:00 p.m. - 4:30 p.m.
- Tiana to send email to bring snacks
- Tiana to speak at general meeting, ask members if they have friends or family who would be interested in the school
- Returning families to register by March 25th
- Open enrollment Wednesday, March 25th at 9:00 a.m.
- Registration packets to be distributed in March to membership for summer and fall

GI Newsletter – Salome

- Next Newsletter - students to be interviewed, potential questions to be emailed to Salome
- Keep sending out upcoming events email after general meeting

J. OCCPPNS – Carey

- Meeting at ICNS MONDAY Jan 13, 7:30pm

K. Director – Donna

- Eating through the alphabet will begin March 1st
- International day - Thursday, 1/16 and Friday, 1/17 from 11:15 a.m. - 12:00 p.m. Parents to sign up to bring food from their culture. Evelyn to send email reminder to families.
- Ms. Bushra will be out for 4 weeks (End of January - around February 25th)
- Carrie made a motion to offer Patty Nowicki a long term sub position to work eight days (Mondays and Fridays), four hours each day at a rate of \$18/hour, Ashley seconds, motion carries.

Meeting adjourned at 8:56 p.m.