

ICNS Board Meeting Minutes

March 5, 2020

- Call to Order at 7:11 p.m.
- Members present: Donna Schwartz, Evelyn Le, Ashley Sarmiento, Nicole Best, Christine Hwang, Tiana Teixeira, Wende Hernandez, Sarah Duke, Margaret Valle, Carey Zamora
- Approval of Minutes from February
- Reports from board members
- 1st VP – Ashley
 - March – Christine Tully CERT training
 - April - Occupational Therapist Nicole Mcarthy from Providence Speech and Hearing
 - May - Potluck
 - Teacher evaluation - Donna does not think it is necessary, survey will cover questions about teachers.
 - School Survey to be given at next general meeting
 - Include teacher specific examples in each question
 - By laws and standing rules meeting update - meeting and time to be determined, Tanya to be invited to join review team
- Treasurer – Wende
 - Fundraising total up to date - \$8,325.00
 - Budget: Wende made adjustments based on needs this past year: increased art and craft supplies, office supplies. New line items: summer school supply fee, fire authority, field trips. Ashley made a motion to approve the 2020 - 2021 budget, Carey seconds, all in favor, motion carries.
 - Teacher salaries: Evelyn made a motion to approve salary and wage changes. Carey seconds, all in favor, motion carries.
 - Update on late tuition family - family has not responded. Additional notices will be sent reiterating standing rules and bylaws explaining participation expectations from members. Evelyn to draft a letter for Donna's review.
- 2nd VP – Sarah
 - Alumni Fundraiser update - working on RSVP's and need for more stuffed animals
 - Earth Day Carnival update - sign ups at March meeting for food and booths. Armstrong Garden Center will donate a \$30 gift card to ICNS.
 - Teacher Appreciation Week - Arti will begin after Donna's birthday on March 10th.
 - Dad's Dessert Night - May 8th
 - ICNS Campout - Saved the date will be sent soon
 - Trike-a-thon - sign ups to go up on Friday 3/6, new location to be determined
- Ways and Means – Brooke and Christina
 - Alumni event - Fundraising possibilities: alumni carnival
 - Legoland - extend invitations to Alumni
- Membership – Tiana
 - Feedback from Preview day - 13 families, 9 interested in 3-day class, 4 in 2-day
 - Currently enrolled: 2-day: 1 family, 3-day: 5 families
 - Summer school: 1 family
- Secretary - Margaret
 - Philanthropy - Supporting Amy and family: massage healing circle, Legoland tickets for family

- Newsletter – Salome (not present)
- OCCPPNS – Carey: Donna to write a brief report about ICNS - full enrollment
 - What is the status of ICNS? 2-day, 3-day class, Parent and Me, strong community base allows for a welcoming, loving environment. We have a diverse population. Everyone, both children and adults, learn and grow from experience.
- President- Nicole and Ev
 - 2020-2021 Board of Directors
 - President- Wende
 - 1stVP - Ashley
 - 2ndVP -
 - Membership - Cathy Nguyen
 - Ways & Means -
 - Treasurer- Christina Hwang
 - Secretary -
 - OCCPPNS - (majority of future meetings will be by phone)
 - Newsletter- (update position's job description)
 - Interested members: Emi, Sarah, Chelsea, Saori, Darnell and Alex (Newsletter)

* Bonuses for spring - to be determined in April

* Date and place for Board Dinner - Habana in Irvine, Sunday, May 31st at 6:00 p.m.

Director – Donna

- TED Talk: The Decline of Play, Peter Gray
- QRIS - OCDE will be doing a blue card audit
- Parent teacher conferences 3/17 and 3/18
- Health screenings 3/10 and 3/11

Meeting adjourned at 9:46 p.m.